



Under this policy, mentorship or preceptorship involves a more experienced or more knowledgeable practitioner (the “mentor” or “preceptor”) guiding a less experienced individual (the “mentee” or “preceptee”) on a one-to-one basis through teaching, coaching, supervising and/or role modeling.

#### *Mentor/Preceptor Qualifications*

The mentor/preceptor must satisfy the following qualifications:

- be a full (practising) registrant of the College who has been authorized to practise in BC for at least five (5) consecutive years, and is not currently subject to any disciplinary actions or limits and conditions;
- be certified in all relevant specified aspects of practice for at least (2) consecutive years; and
- be current in all required qualifications including Advanced Cardiac Life Support (ACLS), Naturopathic Cardiac Life Support (NCLS), and/or CPR for Health Care Professionals, as appropriate;

#### *Mentor/Preceptor Responsibilities*

The mentor/preceptor must satisfy their professional obligations, including ensuring the following requirements are satisfied:

- Fully informed voluntary patient consents are obtained and retained in each patient’s clinical record. (Such consents should be in writing and should include clear language regarding the qualifications and roles of both the mentor and mentee.);
- All necessary safeguards are in place to ensure the confidentiality of patient clinical records and related information; and
- The appropriate insurance coverage is in place for the relevant activities.

**Supervised practice** is when a mentor/preceptor supervises the practice of the mentee/preceptee.

- The mentor/preceptor will be recognized for one (1) hour of Category D CE for every two (2) hours of supervising the practice of a mentee/preceptee.
- The mentee/preceptee will be recognized for training or CE hours (either Category C or Category E) on a one-to-one basis.

**Practice observation** is when a mentee/preceptee observes the practice of the mentor/preceptor, and is not involved in patient treatment.

- The mentor/preceptor will be recognized for one (1) hour of Category D CE for every two (2) hours that the mentee/preceptee observes their practice.
- The mentee/preceptee will be recognized for training or CE hours (either Category C or Category E) on a two-for-one basis (where two hours of observation qualifies as one hour of training or CE).

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