



COLLEGE OF NATUROPATHIC PHYSICIANS OF BRITISH COLUMBIA

CNPBC DUES POLICY

Pursuant to provisions of Section 20/21 of the Health Professions Act [RSBC 1996] Chapter 183 [Updated To May 14, 2001] and as per the rules:

Classification of Active Membership:

- must pay an annual membership fee
- must have malpractice insurance
- may practice in the province
- must pay whatever levies assessed by the Board
- must document approved continuing educational hours.

Fees, Premiums, Assessments:

Active members shall pay the association dues determined by the Board. The Board has resolved the following:

- all dues are payable on February 1st of each fiscal year
- dues are paid for a single 12 month, annual membership
- at this time the CNPBC has extended to the membership, as a courtesy, the choice of paying 1/4 of annual membership in installments by post dated cheques dated the first of each quarter month
- VISA or other credit card payments are accepted at no service charge for annual payment and a 3% service charge for quarterly payments.

Any member, who fails to pay the appropriate month's installment within 30 days following the due date, will automatically cease to be a member in good standing and his/her registration will be cancelled.

Reminders:

- an annual statement of dues may be sent in December to each member.
- it is not a policy to send reminder letters to the members.
- do NOT expect any reminders.
- if you do receive a reminder of unpaid dues, it is not to guarantee you will receive reminders at anytime in the future.

Reduction in dues:

The member must be **totally disabled**, i.e. completely absent from practice in every way. The Board must receive clearly documented evidence of disability or maternity state. The request must note dates of initiation and estimated date of return to practice. The Board will only accept the request on date received to apply to the following month.

- the period of absence must be **more than 4 months**
- the absence must be a **single continuous period**
- exchange for volunteer services is **not** permitted.
- for any practicing member either part time or senior is not available.
- new members will be billed for the number of quarters practiced in the year.
- in cases of **genuine hardship**, and the member is no longer able to practice, upon a written request to the Board, a prorating in dues **may** be considered by the Board.
- life memberships are not awarded on request.

Address and phone numbers:

All members must inform the office of the address and phone number where they can be contacted at all times, when practicing. The CNPBC must be able to contact members within a reasonable period; one working day. Members cannot excuse themselves if they are inaccessible. In cases of inaccessibility, it is the doctor's responsibility to make arrangements with the CNPBC office for courier delivery or to designate someone who may be contacted in emergencies - who in turn will be able to contact the doctor immediately.

Non-payment of Malpractice Insurance:

In the event of notification of malpractice coverage not being in effect, the registrar will be informed immediately. The registrar in turn, will immediately remove that member from active status and inform that member they are no longer licensed to practice naturopathic medicine in British Columbia. To obtain active licensure again, the ex-member shall apply to the Board in writing. The Board will determine the conditions of reinstatement. There will be a \$200.00 special assessment fee.

Non-payment of active dues:

Active dues are paid for a single 12 month period, as are associate dues paid for a single 12 month period.

Installments must be dated for the 1st day of each quarter month.

If a member does not pay sufficient dues to pay the annual fee, the money paid will be applied to as many consecutive quarter months following February 1st as can be covered by the sum available. If within 30 days of non-payment of quarterly dues that member has not paid, then they

automatically cease to be an active member. (You are reminded that it is not a policy of the CNPBC to send reminders.)

Anyone who has ceased to be a member must reapply to the Board in writing to be reinstated. The Board will consider this at their monthly meeting. Conditions may be applied to reinstatement; continuous education and other documentation may be required. The balance of any unpaid dues and fines owed must be paid.

There will be a \$200.00 special assessment fee to cover costs for consideration of reinstatement of active status.

It should be very clear that all members are paying for a 12 month period - and ample time is allowed (30 days) in cases where monthly installments have been forgotten.

NSF Cheques

There will be a flat fee of \$25.00 per NSF cheque that is returned to the CNPBC office.