



# COLLEGE OF NATUROPATHIC PHYSICIANS OF BRITISH COLUMBIA

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## CNPBC Practise Review Checklist

Practice [Legal Name]: \_\_\_\_\_

Practitioner: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

Quality Assurance Committee Member: \_\_\_\_\_

Quality Assurance Committee Member: \_\_\_\_\_

### 1. Scope of Practise:

#### a. Primary Diagnostic Procedures:

- Lab Diagnosis .....
  - CBC .....
  - Chemscreen .....
  - Conventional Blood Tests .....
- Urinalysis .....
- Imaging .....
- Physical Examination .....
- Cardiovascular ASI .....

#### b. Non-Diagnostic / Information Gathering Procedures

- Applied Kinesiology .....
- Iridology .....
- Electro-Dermal Screening .....
- Darkfield Microscopy / BEV / BTA .....

#### c. Procedures and Therapies

- Nutritional Counselling .....
- Oral Supplementation [Vitamins, Dietary Supplementation] .....
- Herbal Medicine .....
- Physical Medicine .....
- Chinese Medicine .....
- Counselling .....
- Homeopathy .....
- UV / Ultrasound / Physical Therapy .....

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**3. Medical supplies:**

- Blood pressure cuff .....
  - Adult .....
  - Adult XL .....
  - Pediatric .....
- Weight scale .....
- Stethoscope .....
- Otoscope & Specula .....
- Ophthalmoscope .....
- Reflex Hammer .....
- Thermometer & Sleeves .....
- Oximeter .....
- Extra Batteries .....

Comment .....  
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**4. Health Hazard Protocol:**

- Sink with running water .....
- Waste containers .....
- Biohazard / Sharps containers .....
- Medical grade cleaning product(s) [example: Caviwipes / Cavicide] .....

Comment .....  
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**5. Safety Guidelines:** Health and fire safety regulations should be in accordance to your local municipality.

- Emergency Evacuation Procedures Posted nearby .....
- Fire Extinguisher .....
- Exit sign .....

Comment .....  
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**6. Cleanliness:**

- Office space meets at least minimum sanitary guidelines as per a professional medical office setting.
- Waiting Room.....
- Bathroom.....
- Exam Room & Table .....
- Clean of residual blood spatter on walls & furniture .....
- Lab & Preparation Areas .....
- Pharmacy .....

Comment .....  
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**7. Dispensary:**

- Dispensed products do not exceed the expiration date .....
- Knowledge of Health Canada Adverse Effects Reporting .....
- Clinic confirms they limit prescriptions to approved list.....
- Approved Pharmacy Prescription Pads .....

Comment .....

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**8. Advertising and Signage:**

- All promotional items including diplomas, business license, business cards, clinic, brochures etc. are in accordance with CNPBC guidelines. [ref: CNPBC website]

Comment .....

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**9. Forms:**

- Health Intake Form .....
- Consent to Treat Form .....
- Critical Incident Report Form .....
- Health Canada’s Adverse Drug Reaction Form .....
- Records Release Request Form .....
- Printed Fee Schedule .....

Comment: .....

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**10. Patient files:**

- Stored in a controlled area .....
- Policies and procedures in effect for Provincial and Federal Privacy guidelines [ref: CNPBC website] .....
- Files Policy [Storage & Dissemination of the file(s)] comply with Protection of Privacy Legislation (PoP) [ref: CNPBC website].....

Comment: .....

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